



DEPARTMENT OF THE AIR FORCE  
20th FIGHTER WING (ACC)  
SHAW AIR FORCE BASE SOUTH CAROLINA

Date

MEMORANDUM FOR 20 MSG/CC

FROM: Name of Org here

SUBJECT: Request for Waiver of Insurance Liability

1. The Private Organization (PO), the name of org here, requests the requirement for continuous liability insurance be waived. It is understood that IAW AFI 34-223, para 10.11, the absence of liability insurance places the groups personal assets immediately at risk in the event of PO liability, and that the insurance may be required for specific events that involve a greater risk of injury or damage. All members of the group will be made aware that they are jointly and severely liable for the obligation of the PO, and their understanding of the liability will be documented.
2. It is understood that insurance waivers are good for one year and must be requested on an annual basis.
3. Please contact (add name here, with no rank), if you have any questions or concerns.

(Presidents name here, wet signature please)  
(Name of Org here)

1<sup>st</sup> Ind, 20 MSG/CC

MEMORANDUM FOR 20 FSS/FSR

Approved/Disapproved

JASON S. CAMPBELL, Colonel, USAF  
Commander